

We Guarantee It"

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http://pao.hood.army.mil/TSC http://pao.hood.army.mil/TSC/tsc digital catalog.htm



DEPARTMENT OF THE ARMY HEADQUARTERS, III CORPS & FORT HOOD

FORT HOOD, TEXAS 76544-5056

AFZF-PTM-TS

TSC BULLETIN

The TSC bulletin is published for information and is not intended to be directive in nature.

Training Support Officer G3/PTM, Training & Support (Bldg 229) Johnson Controls World Services, Inc. **HQ III Corps & Fort Hood** Fort Hood, Tx. 76544-5056

General Manager P.O. Box 5338 Fort Hood, Tx. 76544-5056

Key Personnel

(Bldg 229) Property Administrator 287-5669 (DSN 737-5669)

VI Specialist/VTC (Bldg 229) Contract Officer's Representative (COR) 288-9652 (DSN 738-9652)

Work Reception Cust. Svc. (Bldg 229) 287-4960/3909 (Photo Appointments) Fax # 288-7675 (DSN 738-7675) tscwkctr@hood.army.mil Email:

VI Customer Service Center/Training Aids Warehouse (Bldg 230) 287-4593 (GTAs & Device Loans) Fax # 287-3936)

Property Book Office (Bldg 229) 287-2669 (Update or change account information) Fax # 287-3936) tscwkctr@hood.army.mil Email:

Training Aids, Devices, Simulators and Simulations (Bldg 19036) 287-2488 (TADSS) Fax # 287-1808)

The Bulletin should be retained as a reference to update the Training Support Center Catalog and used in conjunction with DoD 5040.2-C (Catalog of VI Productions), DA Visual Information Distribution Bulletin, DA Pam 350-9 (Index and Description of Army Training Devices), DA Pam 25-90 (Visual Information Products Catalog) and TRADOC Pam 71-9 (Training Devices for Army wide use).



PHOTO RETAKES

Help us to reduce retakes! Check the fit and appearance of your uniform and authorized awards with your chain of command **before** coming to our photo studios.

<u>DA PHOTOS</u>

Failure to show up or cancel in advance for your scheduled appointment hurts your fellow soldiers and your unit's reputation. Be on time in the right uniform -Ready to Shoot-254-287-3909

TADSS Plan, Plan, Plan! Turn in work orders at the TADSS Main Warehouse for faster service, Bldg. 19036 on North Avenue.

CALL 254-287-2488

TSC ACCOUNTS

Signature cards on DA Form 1687 and training devices on long term loan must be updated annually.

254-287-2669

Do You Have a **Comment, Complaint** or Suggestion?

Comments, complaints, or suggestions may be addressed to Mr. Robert Sandage, Deputy Project Manager, Johnson Controls, Bldg 229. You may use our "We Guarantee It" card (all TSC locations) by phone: 254-287-0506 or email on the Global Address List.

SELF-HELP

Self-Help can only provide resources for training related items produced at the Self-Help Center, using its graphic art computers and equipment. Units may not for example, bring to the center finished artwork, maps, graphics, posters, signs, markers, placards or other similar graphic art products for mounting or for lamination.

Classes are given each Tuesday at 0900. Call 254-287-3909 for an appointment.

<u>DELINQUENT</u> **ACCOUNTS**

Failure to return a borrowed training item may make your entire battalion delinquent. Avoid the hassle and return it on time! 254-287-4593

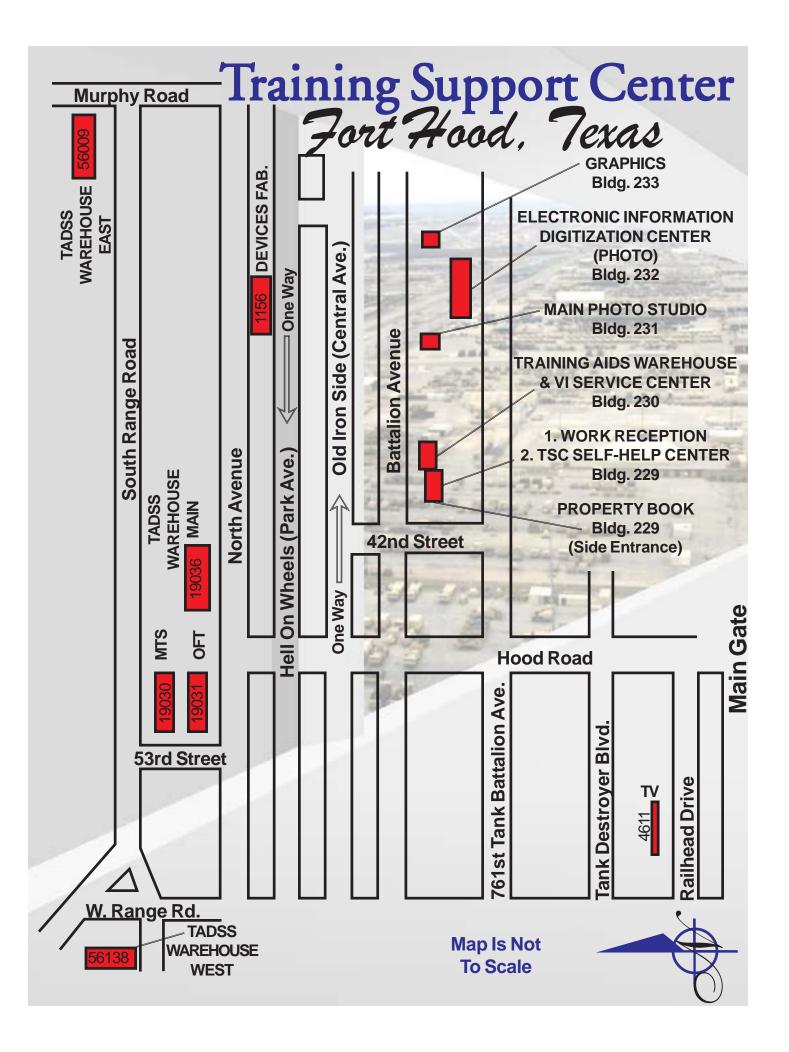
PRESENTATION SUPPORT

AV Technicians are available for consultations to plan for successful briefings and presentations. It is always a good idea to plan ahead. 254-287-3909

TV

TSC can duplicate your training tapes in nearly any format. We also operate Channel 10 for your announcements.

Call 254-287-3909 for more details.



HOW TO ACQUIRE TSC PRODUCTS & SERVICES

PRODUCTION OF	FILL OUT	SUBMIT TO	TELEPHONE/FAX	COMMENTS
GRAPHICS DEVICES TV PRODUCTION/SERVICES VIDEO/AUDIO TAPES CHAIN OF COMMAND PHOTOS PHOTO REPRODUCTION TV PUBLIC ANNOUNCEMENTS	DA FORM 3903 " " " " " " " " " DA FORM 3903 and FORM 8050-513	WORK RECEPTION CENTER BLDG 229	Voice- (254) 287-3909 Fax- (254) 288-7625	 Be sure your work orders are complete and with signature. Call Work Reception to verify receipt of facsimile. Plan ahead for best results.
SERVICES	FILL OUT	SUBMIT TO	TELEPHONE/FAX	COMMENTS
VI DESIGN & PLANNING CONSULTATIONS PRESENTATION SUPPORT HOWZE THEATER SUPPORT	DA FORM 3903	WORK RECEPTION CENTER BLDG 229	Voice- (254) 287-3909 Fax- (254) 288-7675	Complex WOs may require consultation.
VIDEO TELECONFERENCING (VTC)	<u>DA FORM 3903</u>	CONFERENCE ROOM 2 BLDG 1001	Voice- (254) 288 3399 Fax- (254) 287-6894	Consultations normally required.
VI SERVICE CENTER- TRAINING AIDS WAREHOUSE	DA FORM 1687 FHT FORM 25-X22 TSC DAMAGE LOSS MEMO 5050-503	CUSTOMER SERVICE COUNTER BLDG 230	Voice- (254) 287-4593 Fax- (254) 287-3936	 DA Form 1687 for signature authority FHT Form 25-X22 for temporary loan TSC memo for property accountability
TRAINING AIDS, DEVICES, SIMULATORS AND SIMULATIONS (TADSS) AND MULTIPLE INTEGRATED LASER ENGAGEMENT SYSTEM (MILES)	DA FORM 1687 FHT FORM LETTER 25-X1 TSC DAMAGE LOSS MEMO 5050-503	TADSS MAIN WAREHOUSE BLDG 19036	Voice- (254) 287-2488	 DA Form 1687 for signature authority FHT Form 25-X22 for temporary loan TSC memo for property accountability

For more information visit our **web site** at: http://pao.hood.army.mil/tsc

Or our **Public Folders**\III Corps Public Folders\III Corps G3\Training Support Center>

HOW TO ACQUIRE TSC PRODUCTS & SERVICES

SERVICES	FILL OUT	SUBMIT TO	TELEPHONE/FAX	COMMENTS
OBSERVED FIRE TRAINER (OFT)	<u>DA FORM 3903</u>	OFT BLDG 19031	Voice- (254) 287-3374	Plan ahead for best results
IMPROVED MOVING TARGET SIMULATOR (IMTS)	<u>DA FORM 3903</u>	IMTS BLDG 19030	Voice- (254) 287-3640	Plan ahead for best results
PROPERTY BOOK AND TSC ACCOUNT MANAGEMENT	DA FORM 1687 DA FORM 3161 DA FORM 2062	PBO BLDG 229	Voice- (254) 287-2669 Fax- (254) 287-3936	 DA Form 1687 for signature authority DA Form 2062 Hand Receipt for long term loan DA Form 3161 Request for Issue/Turn-In for short term loan
CLASSES	FILL OUT	SUBMIT TO	TELEPHONE/FAX	COMMENTS
TWGSS PGS TSV	<u>DA FORM 3903</u>	TADSS MAIN WAREHOUSE BLDG 19036	Voice- (254) 287-2488	Call to arrange date/time.
WEAPONEER	<u>DA FORM 3903</u>	WORK RECEPTION CENTER BLDG 229	Voice- (254) 287-3909 Fax- (254) 288-7675	 Be sure your work orders are complete and with signature. Call Work Reception to verify receipt of facsimile. Check bulletin or call for dates/times
GRAPHICS SELF HELP	NO FORM REQUIRED CALL	WORK RECEPTION CENTER BLDG 229	Voice- (254) 287-3909 Fax- (254) 288-7675	 Be sure your work orders are complete and with signature. Call Work Reception to verify receipt of facsimile. Check bulletin or call for dates/times

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Or our **Public Folder** at: outlook:\\Public Folders\All Public Folders\III Corps Public Folders\III Corps G3\Training Support Center>

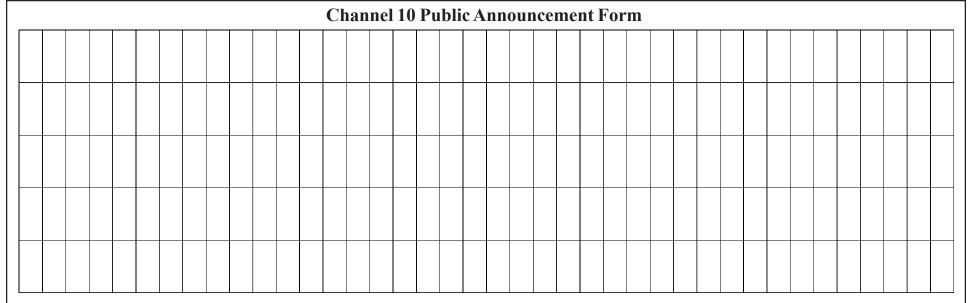


PUBLIC ANNOUNCEMENTS TSC TV 10

"YOUR INFORMATION CHANNEL"



- Please limit your message to no more than 5 lines of 40 characters each (including spaces).
- Each announcement is shown for 10-15 seconds.
- This services is available on Channel 10; 24 hours a day; 7 days a week (except when there is a program on the air).
- Submit your request at least <u>2 weeks</u> before you want the announcement to run, on a DA Form 3903 to the Work Reception Center located on 42nd Street between Battalion and 761st Tank BN. Avenue, Building 229.



40 Characters in each line (including spaces)-Please submit with request 2 weeks prior to the announcement date/time

VI & TRAINING SUPPORT CLASS SCHEDULE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
FILL OUT THE TSC SURVEY CLICK HERE		Weaponeer Class 0830 1030 1230 1430	3	Independence Day
7	TSC Self Help Class 0900	9	10	11
14	TSC Self Help Class 0900	Weaponeer Class 0830 1030 1230 1430	17	18
21	TSC Self Help Class 0900	2 23	24	25
28	TSC Self Help Class 0900	30	31	For class information call: 287-2960 or 287-3909. <i>Maximum of 8 per class.</i>

General Benniy I, keimer Training & Deckrine Digital library



Obtaining GTAs

http://155.217.58.58/atdls.htm

GTA Library

Although this site says GTAs can be ordered on-line, this is <u>incorrect</u>. GTAs can only be downloaded and/or printed from digital files contained on this site. Attempting to order online will only delay requests, which <u>must be made</u> at the Fort Hood VI Service Center, Bldg. 230. Come by the Ft. Hood VI Service Center and see what GTAs are still available. GTAs out of print can only be obtained by downloading and printing from this site. Some non-paper GTAs (plastic devices, oversized charts, games, etc.) are loan items and may require that the requestor be on a signature card and require form FHT FORM 25-X22.

Document Formats

The Library uses Hypertext Markup Language (HTML) as its primary document format for on-line viewing. HTML can be viewed by all WWW browser software. It requires no special configuration or installation of special viewers or "plug-in" so users are encouraged to keep their WWW browsers current.

Download Viewers Software



Obtaining DoD Training Videos and Interactive Multimedia Instruction

The Defense Automated Visual Information System/Defense Instructional Technology Information System (DAVIS/DITIS) site is located at http://afishp6.afis.osd.mil/dodimagery/davis.

DO NOT print out requests for videotapes and bring it to this TSC for service. Send the request directly to Joint Visual Information Services Distribution Activity (JVISDA) and receive Video Media by mail from them.



Are You A Delinquent?

Charles Rosenblum Marketing Specialist

Get ready for the field – go to the field –clean-up, turnin, and stand down.
Oftentimes it seems that's all you do. Unit leaders and soldiers have some of the toughest jobs around.





Check out **FH Reg 350-1**. Equipment must be turned in **within 10 calendar days** of the completed training event. While this date can be adjusted for up to 10 days, you must-**communicate with us**-.

NO SHOWS for turn-in are reported daily from our TADSS (Training Aids Devices Simulation and Simulators) warehouses. Don't get left out in the cold!

One of the toughest jobs we have at TSC is reducing the number of delinquent accounts for MILES equipment. **Delinquent accounts are a drain on resources – they cost time and money.** What makes an account delinquent? Mmmmm let's see...

In short, an account is delinquent when your unit:

- ◆ Is a 'NO SHOW' at their scheduled equipment turn-in
- ◆ Is **missing equipment** that has been signed out on hand receipt.
- ◆ Tries to turn-in damaged, wet or dirty equipment.

Once any of the above happens the unit **and** their battalion is delinquent. The entire battalion's account becomes **frozen**. This is a **lose-lose** for all concerned.

Equipment must be clean and dry. The 'Golden Rule applies. You wouldn't want to draw dirty or wet equipment- well neither does the other guy.

To remain in good standing missing equipment signed out on loan must be accounted for by a Report of Survey, Statement of Charges or Cash Collection. All of these actions are initiated at the unit level.



If equipment is damaged, a damage statement is required from the unit signed by the Bn Cmdr.

We'll get off our soapbox for now. See you next month!

WORK RECEPTION AREAS

Main	Bldg 229	287-4960
TADSS Warehouse Main	Bldg 19036	287-2488
Training Aids Whse.	Bldg 230	287-4593
MTS	Bldg 19030	287-3640
OFT	Bldg 19031	287-3374
Photo Appt.	Bldg 229	287-3909
Training Classes	Bldg 229	287-4960

Questions/Information 287-3909/4960

NECESSARY FORMS

DA 1687 - **Delegation of Authority**

DA 2062 - Long Term Loan

DA 3161 - Short Term Loan

DA 3903 - Production/Services

FHT FORM 25-X32 - Public Announcement

FHT FORM 25-X22 - Training Aids Warehouse Loan Form

FHT FORM LETTER 25-X1 - TADSS Warehouse Loan Form

5050-503 - Sample TSC Damage Loss Memo

1850-502 - Establishing a TSC Account



The Training Support Center (TSC) wants to know... How Was the Service?

Name of employee visited:
Date of visit:
Was the assistance satisfactory? Yes No
If not, why not?
Comments:
Name (optional):
Company/Unit/ Organization (optional):
Fill in the blanks that apply, print form (address on back), fold, staple and send through distribution or mail. You can also e-mail this information to "tsewketr@hood.army.mil".



Department of the Army Headquarters III Corps & Fort Hood Attn: AFZF-PTM-TSC Fort Hood, Texas 76544-5056